



SNOQUALMIE INDIAN TRIBE-CCDF CHILDCARE-EARLY LEARNING APPLICATION

APPLICATION-----

The Snoqualmie Indian Tribe operates a Childcare and Early Development grant which provides financial assistance to help qualified applicants obtain high quality childcare and early learning. Additional eligibility guidelines are below. Program is based on available grant funding, funding priorities do exist based on applicant need, when all funding is accounted for a waitlist will be put into effective.

Applicant eligibility determination includes:

1. The applicant and child must reside in the Tribe's service area of King, Snohomish, or Pierce County.
2. The minor for which services are being provided must be: enrolled in a U.S. Federally recognized Tribe or be a direct descendant of an enrolled member of a U.S. Federally recognized
3. Funding priority will be given to applicants who fall under the grant definition of protective services or have an assistance need including (not required to apply): ICW placement, homelessness, child with special needs, victims of domestic violence, applicants on disability or FML, first responders, active duty military, single parent households, applicants that have full time or part-time employment, applicants who are full-time or part-time enrolled in education or job training.
4. Applicants must submit a completed application with all required supporting documents every 16 months. Any changes to income or residency must be reported to the program within 7 days of change.

Provider eligibility determination includes:

1. Providers must be over the age of 18 and:
 - a. For childcare: state licensed facility or state licensed family home or non-licensed in-home relative care
 - i. Relatives are limited to the following: grandparent, aunt, uncle, or adult sibling (sibling) cannot reside in same home.
 - b. For early learning: the program/center/school must be state licensed.
2. Providers must complete the Provider application and submit all supporting documents, every 16 months.
3. Provider must be submit a monthly timesheet or log that shows number of days and/or hours that the child was provided services. Provider must be willing to accept 3rd party payments directly from the program.



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PROGRAM REQUIREMENTS-----

1. All payments for services are paid directly the provider, unless co-payment is due to the provider from the approved family. Co-payments are calculated based on income brackets and household size set by the Tribal Lead Agency. They are the household contribute to the services, co-payments will be set in your approval letter.
2. Program funding **cannot** be combined with another set of similar funding (Tribal, State, or Federal)
3. Changes in circumstance must be reported to the Tribal Lead Agency within 7 days including the following:
 - a. Change in income or employment: this may change your co-pay amount
 - b. Change in household size: this may change your co-pay amount
 - c. Change in residency: this may change your eligibility status
 - d. Change in provider: all providers must be applied and approved prior to a child starting services.
 - e. Change in amount of care needed: full-time, part-time, before/after school

APPLICATION REQUIREMENTS:-----

1. Completed Application
2. Birth Certificate for the child for which services are being requested.
3. Tribal ID for the Tribal applicant.
 - a. If the applicant is not the Tribal parent, a letter from the Tribe's enrollment office or ICW department is needed in place of a Tribal ID, confirming that the child is enrolled or is a direct descendent of a currently enrolled member.
4. Proof of Residence: Lease or Mortgage statement to verify service area eligibility.
5. Income Documents: Collected to determine co-pay amount not for purposes of eligibility. Paystubs or other documentation of any type of **taxable income** collected by any members of the household who are financially responsible for the minor (includes work income, per capita, unemployment, child support, rental income, etc.)



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Please fill in completely, for items not applicable please write in N/A.

APPLICANT INFORMATION

Primary Applicant: _____

Tribal Affiliation: _____ Enrollment #: _____

Mailing Address: _____

Phone (or best contact number): _____

Email (if one is available) : _____

Preferred form of contact (circle one): MAIL PHONE EMAIL

Co-Applicant: _____

Tribal Affiliation: _____ Enrollment #: _____

Phone (or best contact number): _____ Email: _____

Emergency Contact (cannot be list above):

Name and Phone: _____

HOUSEHOLD

How many people live in the household? : _____

Please list how many in your household in each of the following age categories:

0-17 _____ 18-54 _____ 55-61 _____ 62+ _____

Are there any minors with special needs in the household? YES NO

Is anyone in the household considered permanently disabled? YES NO

Does the applicant or co-applicant currently make payments on student loans in their name?

YES NO If yes, what is the set monthly payment for the loan(s):\$ _____

Do you currently rent or own? Rent Own Monthly housing payment amount:\$ _____



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ASSISTANCE NEED: (circle all that apply to applicant or co-applicant, if none apply skip to next section)

Minor ICW Placement Homeless/Shelter Teen Parent Single Parent Household

Victim of DV First Responder Active Duty Military VA Disability

Short/Long Term Disability FMLA Full time working Part time working

Full time school Part time school Job training Job searching

Working non-traditional hours(outside of 5am-7pm) Collecting Hazard Pay

TAXABLE INCOME -----

Please estimated your combined net income for any members of the household who are financially responsible for the minor for which services are being requested. This includes all sources of income that are earned and unearned if they are considered taxable by the IRS. If the minor themselves collects any income such as per captia this should be included in your income declaration below.

Foster Placement only:

If the minor for which services are being rendered is a foster placement the only income that needs to be included below is the income collected by the minor: per captia or taxable state benefits

Taxable income declaration for household:

What is the total annual net (after taxes) income for your household? \$ _____

For internal use only:

Priority Category total: _____

Total Eligible Deductions:\$ _____

Monthly income after deductions:\$ _____

Co-Pay Amount: \$ _____

Snoqualmie TM: YES NO

Approved By: _____ Date: _____



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CHILD INFORMATION:

Child #1

Name: _____

DOB: _____ Tribal Affiliation: _____ Enrollment# (if applicable) _____

Relationship to applicant: _____

Type of Service Requested: Childcare Early Learning

Type of Provider: Licensed Facility/School Licensed Family Home Relative Provider

Schedule Type: Full Time Part Time Before/After School Summer Program

Name of Facility or Relative Provider: _____

Child #2

Name: _____

DOB: _____ Tribal Affiliation: _____ Enrollment# (if applicable) _____

Relationship to applicant: _____

Type of Service Requested: Childcare Early Learning

Type of Provider: Licensed Facility/School Licensed Family Home Relative Provider

Schedule Type: Full Time Part Time Before/After School Summer Program

Name of Facility or Relative Provider: _____

Child #3

Name: _____

DOB: _____ Tribal Affiliation: _____ Enrollment# (if applicable) _____

Relationship to applicant: _____

Type of Service Requested: Childcare Early Learning

Type of Provider: Licensed Facility/School Licensed Family Home Relative Provider

Schedule Type: Full Time Part Time Before/After School Summer Program

Name of Facility or Relative Provider: _____



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I hereby release the Snoqualmie Tribe, to verify all information submitted for enrollment. This includes, but is not limited to contacting parties deemed necessary by staff to obtain verification of eligibility for this child care program. By signing, I agree that the CCDF Program may contact other tribal programs for pertinent information as it applies to this application.

I certify the information contained in this application is complete and accurate to the best of my knowledge. I understand that I can only receive assistance from one entity (Tribe, State, etc.) and cannot combine these funds with any other program. I understand I am signing this application under penalty of criminal prosecution if I knowingly provide false information that results in a payment for which I am not eligible for. And payments that are a result of false information or a failure to provide update information will require the applicant to repay the funds to the grant and may result in additional disciplinary measures.

Signature: _____ Date: _____

SEND APPLICATIONS TO THE CCDF PROGRAM AT:

MAIL: PO BOX 969 SNOQUALMIE WA 98065

QUESTIONS REGARDING FOOD ASSISTANCE PLEASE CONTACT CHILDCARE@SNOQUALMIETRIBE.US