April 24, 2026

RE: Snoqualmie Indian Tribe Child Care and Early Leaming Program

Dear Community Member,

The Tribe's CCDF (Child Care & Development) grant has received additional funding and updated federal guidance, allowing us to implement several changes to the program that we believe will greatly benefit our community members and their children.

The Tribe's CCDF program can now cover costs associated with the following:

I. Child Care- Licensed Facility, licensed family/group home.
2. Early Learning tuition- State Licensed Center/Program/School must be under Kindergarten grade level
3. Before & After School Care or Summer Camps/Care-Licensed Facility, licensed family/group home.
4. Faith-Based providers, including programs sponsored by houses of worship if they are overseen by the state school-board.

To qualify the applicant must:

I. The applicant and child must reside in King, Pierce, Island, Mason and Snohomish counties;
2. The minor for which serves are being rendered must be: enrolled in a U.S. Federally recognized Tribe or be pending enrollment in a U.S Federally recognized tribe.
3. Minor be under the age of 13
4. Must reapply every 16 months and utilize a provider that meets the criteria below.

To qualify the provider/school/program must:

I. Be a state licensed child care or early learning program that is overseen by the state school-board (this can include faith-baised programs or institutions).
2. Must be willing to accept 3rd party payments by the Tribe, this program does not allow for reimbursements;
3. Must be willing to provide invoices and/or timesheet;
4. Payment can be issued monthly or quarterly; but cannot be issued as a yearly lump sum; and
5. All payments issued under this program follow standard guidelines with concerns to tax requirements for compensation for child care services or tuition. A I099-MISC may be issued to the vendor.

The following are additional program requirements:

I . The applicant must submit prrof of qualifying activity, such as work, job training, etc. to determine full-time or part-time status.

2. The applicant must provide a lease or mortgage to confirm residency in the grant service area, if not available a utility bill will be allowed.
3. The applicant can check if their provider is state licensed at https://www.findchildcarewa.org/ Or by emailing childcare@snoqualmietribe.us with the name of the facility or program.

This program is funded by a federal grant and funding is available on a first come first serve basis. Once approved your funding and rate are guaranteed for your 16 month approval period. The approval process can take up to 14 days so we do suggest applying early even if you do not need child care immediately or if your child's early learning program does not start till late summer or early fall.

If you have any questions or would like to to utilize this program, please submit all required documents to childcare@snoquamietribe.us the program contact is Aubrie Brooks, CCDF Administrator-General Resources Department.

We look forward to working with you and your family on your childcare and early education needs!

Sincerely,

The Snoqualmie Tribe-CCDF Program

CC:
Aubrie Brooks, CCDF Administrator
Kelsie Deane, General Resources Manager
Audrey Castleberry, Deputy Executive Director of Community Services