



# SNOQUALMIE INDIAN TRIBE

## K-12 BENEFIT APPLICATION

The Snoqualmie Indian Tribe has established the K-12 Benefit Program to give Tribal children better access to educational opportunities by assisting Tribal families with K-12 education-related expenses. Proof of enrollment in school is required to be on file each year before funds are released.

### ELIGIBILITY

To be eligible to receive this Benefit, the Snoqualmie child must be: an enrolled Snoqualmie Tribal Member; *and*

- Enrolled in an accredited private or public elementary school, middle school, junior high school, high school, or public school secondary transition program. A student with an IEP or 504 plan in place with their school is eligible to continue to receive services under this program into adulthood until the school district has certified completion of required high school courses.

### DEFINITIONS

- Tribal Academic Year: For purposes of this Policy, each Tribal Academic Year begins on July 1 and concludes on June 30, regardless of the student's program or school.
- Secondary Transition Program: Secondary transition services are intended to help youth with disabilities make the transition from high school to adulthood. Individualized Education Program (IEP) Teams work together to plan and implement academic and nonacademic courses and programs of study that help all youth achieve successful post school outcomes.
- IEP-Individualized Education Plan: A written plan that provides free special education services, and related services and supports to meet a child's unique needs, including specialized instruction. IEPs are protected by the Individuals with Disabilities Education Act (IDEA). To be eligible, a child must have one or more of the disabilities outlined in IDEA. An IEP team is then assigned and an IEP plan is designed and consented to by both school and caregiver.
- 504 Plan: A plan for how the school will provide free supports and remove barriers so a student can learn alongside peers, supported under Section 504 of the Rehabilitation Act of 1973. A child must have a disability that interferes with the ability to learn in general education classrooms. This program is broader and may apply to a child who does not qualify for an IEP. The 504 team develops a plan with specific accommodations, supports, and/or services for the child. The school and caregiver must consent to the evaluations and the plan.

### BENEFIT INFORMATION

An eligible child in grades Kindergarten through Grade 12 may receive up to \$15,000 per Tribal Academic Year to cover certain K-12 education expenses or to be used towards homeschooling expenses. This K-12 benefit is a discretionary benefit authorized by Tribal Council and subject to Tribal Council appropriations. Tribal Council reserves the right to alter or eliminate this benefit at any time. All requests must be dated within the current Tribal Academic Year to be considered for reimbursement or payment.

### ELIGIBLE EXPENSES

**The full benefit amount is available for expenses in Category A:**

**Category A:**

- Assistance for private school, summer school, summer camps that are run by school/district/or similar educational program (i.e., science camp), educational enrichment classes offered by the school, including but not limited to: tuition, fees, school



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fees (ASB, class fees, parking pass), field trip fees, uniform fees, and all other fees, books and supplies required by the course or program. Tuition for Before/After School Care if offered by the school or through a school affiliate.

- Tutoring. Applicants must complete a tutoring supplement form at the time of application and provide attendance reports at the end of each month/term. For students attending a tutoring program such as Sylvan Learning Center or other similar tutoring centers, the tutoring contract, assessment results and personal learning plan will be accepted in place of the tutoring supplement form. Applicant is responsible for calling and rescheduling any tutoring sessions that the student is unable to attend. Any tutoring sessions that result in a "no call, no show" will not be paid for or reimbursed by the Program. **Applicant must ensure that an itemized invoice is submitted that lists the number of hours for which services are being rendered in order for the item(s) to be eligible for payment.**
- IEP and 504 plans The program will provide assistance as needed with expenses associated with development of an IEP or 504 plan if the expense is not covered by the school/district. Expenses associated with implementation of an IEP or 504 plan should be covered by state/district resources. If an expense is recommended and not being covered, a letter from the school advising of the need will be required for

**Up to \$3000 of the overall benefit per Tribal Academic Year may be used towards the following categories:**

**Category B:** School lunch program fees, club fees, activity fees, sports fees, non school affiliated sport fees/extracurricular classes & supplies consistent with opportunities offered by schools at large (music, art, sport leagues). Student will be required to provide proof of enrollment in the course or program.

**Category C:** Test fees or prep classes for SAT, ACT, or Drivers Education, application fees for college

**Category D:** School spirit expenses: school logo gear, letterman's jackets, class rings, student admission to school events, and school photos.

**Category E:** Graduation expenses: cap, gown, tassel, announcements and other senior gear included in graduation announcement packages.

**Up to \$1500 of the overall benefit per Tribal Academic Year may be used towards the following category:**

**Category F:** Technology and software costs, including Microsoft Office or similar, educational software, and technology equipment as required or recommended by a teacher, tutor, or school program. Technology and software costs, including Microsoft Office or similar, other educational software, and technology equipment as required or recommended by a teacher, tutor, homeschool need, or school program. Purchase of same/similar technology equipment is only allowed every 3 years. Laptops, desktops, ipads, tablets are all defined for the purposes of this program as similar items.

### **INELIGIBLE EXPENSES**

- Non-school affiliated religious, social, fraternal or organization dues; Parental club or chaperone fees;
- Homeschooling expenses;
- Therapy of any kind (speech, sensory deprivation, behavioral etc.). These expenses are medical in nature and therefore must go through PRC or insurance.
- A private tutor's equipment and supplies;
- Food, purchased at sports or other events;
- Fines and penalties (e.g., late fees, overdue/damaged books);
- General School or classroom supplies (i.e., pens, folders, paper, etc.);
- Formal clothing, accessories, or other expenses for school dances; and
- Recreational camps must go through TCR Program.



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## ADULT APPLICANT PARENT/GUARDIAN INFORMATION

First and Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_

## STUDENT INFORMATION- ENROLLED SNOQUALMIE MINOR

Name: \_\_\_\_\_ Minor ID#: \_\_\_\_\_

Grade Level: \_\_\_\_\_ School: \_\_\_\_\_

## VENDOR/PAYMENT INFORMATION

Name of School/Program/Vendor: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip Code

Name of Contact Person: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

## ACTIVITY DESCRIPTION

Category	Description of Requested Expense(s)	Fee/Expense amount
A		
B-E (cannot exceed \$3000)		
F (cannot exceed \$1500)		

Total Funding requested: \$ \_\_\_\_\_

This request is for (please circle one): Reimbursement OR Payment to Vendor, I've attached their W-9



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### FUNDING ACCEPTANCE AGREEMENT

Parent/Guardian Applicant, please initial that you understand and agree to the following:

\_\_\_\_\_ I hereby agree that my child is enrolled in the school/program indicated on this application and agree to follow all rules, regulations, and attendance requirements of the school/program. I further agree that the funds issued to me for these educational purposes will be used solely for such purposes.

\_\_\_\_\_ I understand that I am required to disclose any and all financial aid, scholarships, benefits, tuition waivers, etc., upon receiving them. I understand that if I fail to fully and completely report the financial aid, scholarships, and other benefits I received, I will be required to REIMBURSE benefited funds to the Tribe and I will not be eligible for additional funding until the amount is paid in full.

\_\_\_\_\_ I understand that I am required to turn in all original receipts and all receipts must be dated between **July 1 and June 30** for the current Tribal Academic Year.

I, the undersigned, have read, understand, and agree to abide by the terms and conditions of this Funding Acceptance Agreement. By signing, I certify the information contained in this application is complete and accurate to the best of my knowledge. I agree that the Education Department may contact other Tribal programs for pertinent information as it applies to this application. I agree to repay any funds that the Tribe deems to have been misused, and that the Tribe may pursue any available remedies at law and/or equity to recover misused funds.

\_\_\_\_\_  
*Parent/Guardian Applicant Signature*

\_\_\_\_\_  
*Date*



# SNOQUALMIE INDIAN TRIBE K-12 BENEFIT APPLICATION

## STUDENT RELEASE OF INFORMATION FERPA (FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT) FORM

The Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, 34 C.F.R. Part 99 is a federal law that protects the privacy of financial and academic student education records. Generally, schools require have written permission from the parent or eligible student (if over 18 years of age) in order to release information from a student’s education record.

By signing, the applicant understands that the Snoqualmie Indian Tribe’s intent of collecting and maintaining this data is to determine eligibility for Tribal educational benefits and to provide a means of producing statistical records. Failure on the part of the applicant to provide the requested information will preclude the applicant from eligibility in obtaining K-12 education assistance under this program.

The administration of this program requires certain information from the applicant. The forms included in this packet solicit the required information. This information may be made available to authorized organizations or individuals in compliance with all applicable laws.

I, \_\_\_\_\_ hereby authorize  
*(Student or Parent/Guardian requesting release, print full name)*

\_\_\_\_\_ to release any and all of the following information  
*(Program/School/University)*

over the period of \_\_\_\_\_ to the Snoqualmie Indian Tribe Education Department:  
*(Academic Year)*

- Financial aid awards, application data, disbursements, and/or eligibility
- Billing statements, charges, credits, payments, and/or past due amounts
- GPA/grades, demographic, registration, student ID number, enrollment information, and/or academic progress status
- Access to student records maintained by the Registration Office and Financial Office, including all of the above examples

By signing below, I consent to the release of the student information listed above to the Snoqualmie Indian Tribe Education Department. I acknowledge that this release is valid for the Academic Year listed above at the program listed above or until I have revoked this release in writing.

\_\_\_\_\_  
*(Student or Parent/Guardian Signature)*

\_\_\_\_\_  
*(Date)*

*Please Note: FERPA pertains to the release of records only. It does not give others the right to act on your behalf or change your records.*