



SNOQUALMIE INDIAN TRIBE

2017 BACK TO SCHOOL CLOTHING AND SUPPLIES BENEFIT APPLICATION

YOUR CHECK LIST	
NECESSARY DOCUMENTS	CHECK HERE
I have completed the Back to School Application Packet.	
I have included current proof of enrollment in a school for each student listed in this packet.	
<i>If requesting reimbursement, I included the original clothes and supplies receipts, labeled and totaled per child.</i>	
<i>If I am a higher education student, I have</i> a) turned in my course enrollment for Summer or Fall term; <i>and</i> b) I have turned in my previous term grades.	

PURPOSE: The School Clothes and Supplies Benefit was developed to help families with the costs associated with meeting the clothes and supplies needs of Tribal children attending school.

ADULT APPLICANT

PARENT/GUARDIAN INFORMATION:

First and Last Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____

E-mail: _____

MINIMUM ELIGIBILITY: All applicants must be enrolled members of the Snoqualmie Tribe or biological minor children of an enrolled Snoqualmie Tribal member. Foster children, stepchildren, adopted children, and Snoqualmie children enrolled in another Tribe are NOT eligible for this benefit.

CONDITIONAL ELIGIBILITY: All eligible applicants must show current written proof of enrollment in school, including the school's name, student's name and grade level; and

- Pre-school aged children must be enrolled in a preschool program.
- K-12th grade students must be enrolled in school full-time.
- Homeschooled students must be declared.
- GED students must be enrolled in a GED preparation class or tutoring program for the GED test.
- Higher Education or Adult Vocational Technology (AVT) students must be in a degree program and
 - taking a minimum of one class toward their degree program or certificate program; *and*
 - turned in course enrollment for Summer or Fall term; *and*
 - must be earning a minimum 2.0 GPA.



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STUDENT INFORMATION

Name: _____ Birthdate: _____

Grade Level: _____ School: _____

Please choose one of the following options:

_____ \$350 Check in Advance _____ Reimbursement

Name: _____ Birthdate: _____

Grade Level: _____ School: _____

Please choose one of the following options:

_____ \$350 Check in Advance _____ Reimbursement

Name: _____ Birthdate: _____

Grade Level: _____ School: _____

Please choose one of the following options:

_____ \$350 Check in Advance _____ Reimbursement

Name: _____ Birthdate: _____

Grade Level: _____ School: _____

Please choose one of the following options:

_____ \$350 Check in Advance _____ Reimbursement

What is your total amount for
reimbursement requested for all of the
students listed on this application?
\$ _____

Reminder:
The following documents must be attached or on file to receive this benefit:
-W-9
- Proof of enrollment in school
- For Higher Education Students: Grades from previous term

The above information is true to the best of my knowledge.

Applicant or Parent/Guardian Signature

Date



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BENEFIT OPTIONS

Original Receipts are required for both options

Receipts must be dated between August 1, 2017 and November 30, 2017

OPTION 1- A CHECK IN ADVANCE

- To qualify for a check in advance; a complete application must be received no later than October 1, 2017.
- If the applicant participated in the 2017 Mid-Year School Clothes and Supplies Benefit – must have previously turned in all original receipts.

Applicants who did not turn in all original receipts for the 2017 Mid-Year Clothes and Supplies Benefit are eligible for Option 2.

OPTION 2- REIMBURSEMENT

- A complete application for reimbursement must be received no later than November 30, 2017.

***Maximum Benefit Amount:** An eligible student may receive up to \$350 for this benefit cycle.

FUNDING ACCEPTANCE AGREEMENT

By signing this agreement, I, _____, am acknowledging and agreeing to the following:

Please initial that you understand and agree to the following:

_____ I hereby agree that I, or my child(ren), is enrolled in the school indicated on this application or is a declared homeschool student receiving homeschooling instruction.

_____ I understand that the funding received is only to be used for a student's school clothes and school supplies.

_____ I understand that I am required to turn in all original receipts and all receipts must:

- be readable and in good repair
- be clearly individually identified per student
- must reflect the total amount requested per student
- be dated between August 1, 2017 and November 30, 2017

_____ FOR REIMBURSEMENT ONLY- Original receipts must be turned in no later than November 30, 2017.

_____ FOR CHECK IN ADVANCE ONLY- I understand that all original receipts turned in must total an amount equal to or greater than the total of the check issued to me.

_____ FOR CHECK IN ADVANCE ONLY- I understand that in the event I am receiving a check in advance:

- I am to turn in the original receipts within 60 days of receiving the check; and
- If any original receipts are not turned in, reimbursement will be my only option for the next consecutive Mid-Year School Clothes and Supplies Benefit.

_____ I understand that I am solely responsible for this funding; any money lost or stolen will not be replaced by the Snoqualmie Tribe.

I, the undersigned, have read, understand, and agree to abide by the terms and conditions of this Funding Acceptance Agreement.

Applicant or Parent/Guardian Signature

Date



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PLEASE KEEP THIS PAGE FOR YOUR INFORMATION

CONTACT US:

BY MAIL:

Snoqualmie Tribe
Tribal Service
PO Box 969
Snoqualmie, WA 98065

BY EMAIL: Richard.bonifant@snoqualmietribe.us

BY PHONE: (425) 888-6551 x1013

BY FAX: (206) 202-4535

TRIBAL SERVICES CONTACT HOURS:

Monday – Friday

9:00 AM to 5:00 PM

PLEASE TAKE NOTE OF THE FOLLOWING POLICIES...

1. Benefit Amount and Options -

An eligible student may receive up to \$350. The Benefit may come in the form of reimbursement or a check in advance.

2. Eligible Items-

School clothes and school supplies

3. Non-Eligible Items-

Travel and transportation costs; fines and penalties; technology; food; and any other non-school supply or school clothes costs.

4. Application Dates-

August 1, 2017 through November 30, 2017

Complete applications for *checks in advance* are due no later than October 1, 2017

5. Receipts-

Original receipts must be labeled with the corresponding student's name and submitted to the Education Department within 60 days of the check being issued to the Tribal member. The amount on the receipts must be equal to or greater than the amount of the check issued AND the receipts must be greater than or equal to \$350 per student.

Quick Tip: If you are requesting funding for multiple students, you will be required to ensure \$350 is spent per student. We recommend making separate transactions per student. One student per receipt will help you keep track of how much you have spent per student.

6. Proof of School Enrollment-

Without proof of school enrollment, we cannot administer this benefit. Please be sure you include proof of enrollment in school that includes the student's name and current grade level. Acceptable forms of proof of enrollment include a letter or statement from the school, a current grade report, a detailed student schedule from the school that includes the student's name and grade level or a copy of the most current Student ID card.

7. Tribal Enrollment-

All applicants must be enrolled members of the Snoqualmie Indian Tribe or biological children of an enrolled Snoqualmie Tribal member. Foster children, stepchildren, adopted children, and Snoqualmie children enrolled in another tribe and/or receiving benefits from another tribe are NOT eligible for this benefit.